

Acts 4 Sharing HEALTH & SAFETY POLICY

It is the policy of **Acts 4 Sharing** in respect of health and safety, to: -

1. Maintain high standards for the prevention of injury & ill health to staff & volunteers at work & members of the public with whom staff & volunteers come into contact whilst undertaking their duties.
2. Provide & maintain a healthy & safe working environment for all its staff, volunteers and visitors to its premises.
3. Provide & maintain healthy & safe systems of work.
4. Provide & maintain equipment that is safe to use.
5. Provide healthy & safe arrangements for the use of any substances.
6. Undertake risk assessments & to repeat these when circumstances change.
7. Provide sufficient information, instruction, training & supervision to enable all employees to avoid hazards & to contribute positively to their own health & safety at work.
8. Provide staff & volunteers when working in the UK with, where appropriate, personal protective equipment (e.g. gloves, safety apparel, personal alarms).
9. Ensure that all its activities are undertaken in such a way that the health and safety of members of the public are not prejudiced (unfair).
10. Ensure that there are regular opportunities for staff & volunteers to discuss/report health & safety issues.
11. Ensure that regular health & safety inspections are taken.
12. Ensure the promotion of the good health of its staff & volunteers.
13. Ensure that this policy statement & health & safety responsibilities, organisation & arrangements are reviewed & updated if necessary, at least annually.
14. Ensure that the requirements of the appropriate statutory and regulatory framework are implemented in **Acts 4 Sharing's** workplaces.

This policy statement applies equally to all projects and work that **Acts 4 Sharing** is involved in or responsible for & should be read in conjunction with the Health & Safety Procedures for each project.

Agreed by Trustees: February 2019 Reviewed by Trustees November 2020 – next review date is November 2025 unless relevant legislation/regulations change